Minutes of a Meeting of Aslackby, Laughton & Graby Parish Council held on Monday, 13th April 2026 at 7.00pm in the Village Hall, Aslackby

Present: Cllr M Fairhead - Chair
Cllr A Carr-Bilas
Cllr M Leighton
Cllr R Miller
Cllr G Atkinson

Cllr K Abel – South Kesteven District Council

Parish Clerk: Mr I Sismey

Due to the absence of Cllr S Roberts who had given her apologies Cllr M Fairhead took the Chair.

Cllr Fairhead welcomed everyone to the meeting which included Cllr K Abel (SKDC).

There were no members of the public present therefore the Open Forum was opened and closed without comment.

0036.020.26 Apologies for absence and acceptance of any reasons given

Apologies for absence and reasons were received from Cllrs S Roberts and M Dodds.

Proposed Cllr R Miller Seconded Cllr A Carr-Bilas

RESOLVED: To approve apologies for absence from Cllrs S Roberts and M Dodds and the reasons given.

0037.020.26 Declarations of Interest

There were none.

0038.021.26 To ask if members of the public, resident or employed within this Parish, have any intention to speak under any agenda items of this meeting.

There were no members of the public present.

0039.021.26 To adopt the notes of the meetings held on the 23rd February 2026 as a true record and to resolve for the chair to sign them.

Cllr Dodds queried the fact that the minutes made mention of a bridge at Morton. The clerk informed the members that this had been amended to the bridge at Graby.

Proposed Cllr A Carr-Bilas Seconded Cllr G Atkinson

RESOLVED: For the chair to sign the notes of the meeting held on the 5th January 2026 as a true record.

0040.021.26 Matters outstanding for discussion:

Financial Matters- This item was subject to a separate agenda item.

Emergency Plan - This item was subject to a separate agenda item.

Highways – This item was subject to a separate agenda item.

Litter Picking –

Cllr Carr-Bilas who had organised the litter picking informed the members that it had been a great success. Two members of the public, plus two councillors and the clerk collected around 12 bags of litter. The clerk mentioned that the Parish had now had litter picking equipment donated by local companies therefore it would be possible to have more litter picking events in the future.

Cllr Carr-Bilas also mentioned that one of the members of the public would be litter picking on a regular basis.

0041.021.26 To receive reports, if any, by District/County Councillors or representatives on other organisations.

Cllr K Abel (SKDC) reported that he did have many updates since last meeting:

- That he would be sitting on committees for Rural and Housing.
- That SKDC were holding briefings for SKDC Councillors on Asylum Seeker dispersion. The only information that Cllr Abel could impart that all council properties across the state were being filled at the moment. Cllr Fairhead asked Cllr Abel if he knew what the prioritisation was on council properties and if there was a document that documented that. Cllr Abel responded that

he would be asking the following questions:a) How many people were on the waiting list, b) How many void properties were t6here currently, and c) How many properties require maintenance.

- That mobile CCTV cameras are coming into play to try and eradicate fly tipping.

CORRESPONDENCE

0042.022.26 The clerk produced a list of correspondence for the members to receive.

The clerk informed the members that should they wish to inspect any item of correspondence then they should contact him direct.

A) For Information only – to be received en bloc

a) **LCC Parish Council Newsletter February 2026**
b) **SKDC Planning Lists 16.02.2026**
c) **RSN – Newsletters 25.02.2026**
d) **NALC – Chief Executives Bulletin 26.02.2026**
e) **SKDC Planning Lists 23.02.2026**
f) **RSN – Newsletters 04.03.2026**
g) **NALC – Chief Executives Bulletin 04.03.2026**
h) **Environment Agency – Newsletter Feb 2026**
i) **RSN – Newsletters 11.03.2026**
j) **LALC – Enews 06.03.2026**
k) **SKDC Planning Lists 02.03.2026**
l) **RSN – Newsletters 14.03.2026**
m) **LCC Town & Parish N/Letter March 2026**
n) **NALC – Chief Executives Bulletin 12.03.2026**
o) **SKDC Planning Lists 09.03.2026**
p) **RSN – Newsletters 18.03.2026**
q) **LALC – Enews 20.03.2026**
r) **SKDC Planning Lists 16.03.2026**
s) **RSN – Newsletters 25.03.2026**
t) **NALC – Chief Executives Bulletin 19.03.2026**
u) **SKDC Planning Lists 23.03.2026**

B) Items for discussion

a) Local Government Reorganisation
The clerk raised this item due to the fact that it is very topical at the present time and that Central Government have to have made their decision known by July of this year.

b) SKDC Draft Design Code Consultation
SKDC have just issued a consultation covering a Design Code for the District. The clerk explained that this code would set standards for how buildings, streets and public spaces should look, feel and function

c) SKDC Food Waste Caddies
As all members are aware the food caddies have been introduced and collections are being made.

d) Ossian Wind Farm Project
Update from the wind farm planners.

e) Flood Devices
The informed members that he was currently talking with LCC to ascertain whether any of these devices are going to be located locally. Cllr Atkinson was of the opinion that one should be placed close to the brook and that would give everyone ½ hours warning of a rise in water level. Cllr Atkinson continued that some work had been done in an attempt to hold water back but it would not equate too much. Discussion turned to initiatives that could be instigated to hold water back should a threat of flood be imminent.

f) Cllr Carr-Bilas had received a complaint from a resident who had found a car blocking the gates to the cemetery. Cllr Carr-Bilas confirmed that there was a sign on the cemetery gate asking for it to be kept clear but this had been ignored. It was agreed that a letter should be sent to SL Engineering asking for all members of staff to be considerate when parking and to users of the cemetery.

g) Website update. Cllr Carr-Bilas had received a complaint from a resident with regard to missing minutes from the website. The clerk informed members that LALC who had been maintaining the Parish Website had lost their webmaster but that once he had been replaced this would no longer be an issue.

Proposed Cllr A Carr-Bilas Seconded Cllr M Leighton

Resolved: To receive the above correspondence en bloc

0043.023.26 Highways – Update

- **Area adjacent to SL Engineering requiring tidying up but concerns due to overhead cables.**

The clerk informed members that he was currently in talks with National Grid who appear to be responsible for the cables and is waiting for a response from them.

- **Potholes -** Continue to be an ongoing issue with LCC and this situation to be monitored.

  The failed reinstatement by Anglian Water on the road near the church is still under investigation by LCC.

- **Bridge Status -** The issue with the bridge is also still under investigation by LCC.

- **Drainage Issues –** Still of major concern but expected works from LCC this year.

Proposed Cllr A Carr-Bilas, Seconded Cllr G Atkinson
RESOLVED: To receive the above information

0044.024.26 Planning Applications

Application: S26/0382
Address : Old Vicarage Aveland Way
Proposal : Section 211 Notice to remove Beech Tree and also Prune Birch Tree.

Proposed Cllr A Carr-Bilas, Seconded Cllr M Fairhead
RESOLVED: To record a response of 'No Objections'

FINANCIAL REPORT

0045.024.26 Financial Matters

PAYE

The clerk had reconciled the PAYE account now that the Parish Council had access to the Parish records online.

All payments were now up to date and the small overpayment had been allocated by HMRC to outstanding PAYE. The Council continue to be concerned that the previous

accountant had not paid all PAYE over to HMRC and the clerk was in the process of meeting up with the previous accountant/Internal Auditor to rectify this.

The clerk confirmed that the Council was now running its payroll through HMRC's own software which means that they will capture all outstanding monies.

VAT

The clerk confirmed that all outstanding monies reclaimable from HMRC had now been repaid totalling £823.50.

Grass Cutting Contributions from LCC

The clerk confirmed that the following amounts had now been received from LCC:

1)	Contribution 2023/2024	£ 590.32
2)	Contribution 2024/2025	£1,263.24
3)	Contribution 2025/2026	£ 1,285.20
	Total	£ 3,138.76

Precept

The clerk confirmed that the precepted figure of £7,456.46 had been received in the Parish bank account and that the balance on the account was now £19,707.24.

Proposed Cllr M Fairhead, Seconded Cllr G Atkinson
RESOLVED: To receive the above information

0046.025.26 Approval of Treasurers Report for the period to 31st March 2026

The clerk presented the accounts for the period to the end of the financial year 31st March 2026.

The clerk had prepared an Income & Expenditure account statement and backed it with the usual spreadsheet that had previously been provided.

Also in the pack was a balance sheet which would aid the preparation of the necessary audit schedules.

Income & Expenditure showed a surplus of Income of £ 4,107.32 with the bank account showing a positive balance of £ 12,096.24.

The clerk informed the members that once the online banking was set up by Lloyds this would allow the Parish Council to use the banks free accounting software.

The clerk had prepared a draft AGAR which is the statutory form necessary to submit the Parish accounts to the external auditor PKF Littlejohn.

It was agreed by all members that the Parish such seek a full external audit for the current financial year.

Proposed Cllr M Fairhead, Seconded Cllr R Miller.
RESOLVED: To approve the Treasurers report and accounts for the period to 31st March 2026.

0047.026.26 Approval of Payments since last meeting

Payments totalling £ 664.60 had been made/scheduled since the Parish Council's last meeting:

1) I Sismey Clerks Salary £ 531.80
2) PAYE £ 132.80

Proposed Cllr M Fairhead, Seconded Cllr G Atkinson
RESOLVED: To approve the Accounts for payment as listed.

0048.026.26 Bank Account

The clerk confirmed that the application for a new bank account was progressing.

0049.026.26 Parish Council Insurance Renewal

The clerk presented the all risk insurance renewal to the members. The renewal premium was £241.00 which had not changed from the previous year.

Proposed Cllr M Fairhead, Seconded Cllr A Carr-Bilas
RESOLVED: To approve the Insurance renewal with a premium of £241.00.

0050.026.26 Pension Regulator – Re Enrolment Declaration

The clerk explained that as an employer it has a duty to tell the Pensions Regulator what they have done to comply with employers duties. This a statutory duty and has

to be completed every three years. The clerk informed the members that he would be fulfilling that duty before the next Parish meeting.

The members noted that the Pension Regulators communication had incorrect contact details. The clerk informed members that this has been the case with all correspondence and that as they come to his attention they were being changed.

Cllr Leighton asked if a spreadsheet could be put together for future use showing the main organisations that the Parish dealt with so that this would be an easier task in the future.

Proposed Cllr M Fairhead, Seconded Cllr A Carr-Bilas
RESOLVED: To receive the above information.

0051.027.26 Update on Emergency Planning

This had been covered under an earlier agenda item.

0052.027.26 Neighbourhood Watch

Nothing to report on this item.

0053.027.26 Website

This item had been covered under an earlier agenda item.

0054.027.26 To discuss any such information which the chair may legally bring to the Councils attention.

There were none.

0055.027.26 DATE OF NEXT MEETING

It was agreed that the scheduling of a full diary for the new year should wait until the Councils annual meeting.

It was agreed that the annual Parish Meeting and the Councils Annual Meeting should be May 18th 6.30pm

The meeting closed at 20.21Hrs

Signed ……. Chair

Date ……