

## Annual Parish Meeting

### Minutes from meeting held on 10<sup>th</sup> May 2010

**Present:**

Cllr Brian Wilkinson (BW)	Cllr John Pickard (JP)	Cllr John Smith (JS)
Cllr Brynley Heaven (BW)	Cllr Frances Cartwright (FC)	Malcolm Dodds (MD)
		Jim Leach – Clerk (JL)

No members of the public were present

Item	Notes	Action
1	The Chairman welcomed all present.	
2	Apologises –District Cllr A Webster (AW), Cllr Malcolm Dodds (MD), Cllr Andrew Dodds (AD)	
3	BW read the minutes of the last Annual Parish Meeting and these were agreed and signed. Proposed BH and seconded JP	
4	Matters Arising – none.	
5	<p>Chairman's Report</p> <p>The Chairman's report was read out. This year had seen the resignation of Cllr Richard Miller &amp; following a hard fought election Mr John Smith had been duly elected as a new Parish Councillor The final cost to the PC would be in the region of £900 to £1000.</p> <p>Here had been no income from the Cemetery so the maintenance costs would come from the PC funds. BW thanked Lionel Fisher for his standard of maintenance throughout the year.</p> <p>Highways matters had taken up a fair bit of the PC time but all had been rectified quickly. The drains on Aveland Way had been upgraded and seemed to be working admirably. JP thanked BW for all his hard work over the last 10 years in getting the drains replaced.</p> <p>There had been very few planning applications this year. The most prominent one was the application for a revolutionary design at High Park Farm. This had now been passed by SKDC.</p> <p>There had been few crimes reported this year and the PC had still been unable to recruit a new Neighbourhood Watch Co-ordinator and sadly this post was still vacant.</p>	

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	<p>BW gave thanks to the Clerk Jim Leach for all his hard work and support throughout the year. He also gave thanks to Vice Chairman JP for all his support. He also thanked County Councillor MH and District Councillor AW for their help and advice throughout the year. BW gave tanks to all Cllrs for their help &amp; support for the past year.</p> <p>The report was adopted and proposed by FC &amp; seconded by MD.</p>	
6	<p>Finance Report</p> <p>Copies of the financial report had been sent out to all present and had been read. JP read these out and highlighted some points. Mention was made of the lack of income from the Cemetery. JP also mentioned the cost of the election to the PC. Also mention was made of the amount of money the PC now had in the bank as a result of the entire out goings this year. There were still funds in the bank and it was agreed that this was still quite a healthy position although not as healthy as last year. JP will do a letter for the Auditors to explain the reasons why there were such reserves in the bank account.</p> <p>BW said that within the next couple of years we will need to look at extending the Cemetery, as it was now two thirds occupied/reserved and money would be needed to purchase new land.</p> <p>JS said that in view of the funds in the bank it may be appropriate to consider purchasing something new for the village each year. This was considered to be a good idea and will be looked at in more detail at the next PC meeting.</p> <p>The Internal Audit will be carried out next couple of weeks and then documents will be sent to the external auditors. JP said the Annual Return needed signing and he would do this.</p> <p>BH thanked JP for the professionalism of the accounts.</p> <p>The accounts were approved and signed off by BW and JL. The annual governance statement accompanying the accounts was also approved and signed off.</p>	
6	<p>There being no other business the meeting was closed at 7.40 pm.</p>	
7	<p>Date and time of next Annual Parish Meeting 23<sup>rd</sup> May 2011 at 7.00 pm.</p>	