

Annual Parish Meeting

Minutes from meeting held on 18th May 2015

Present:

Cllr Brian Wilkinson (BW)	Cllr Brynley Heaven (BH)	Cllr John Pickard (JP)
Cllr Peter Morris (PM)		
		James Leach – Clerk (JL)
Press James Leach		

No members of the public were present.

Item	Notes	Action
1	The Chairman welcomed all present and in particular RS for agreeing to join the PC in replacement fro JS.	
2	Apologises – Cllr Malcolm Dodds (MD), Cllr Frances Cartwright (FC),	
3	Members of Public - Rachel Stevenson (RS) prior to election	
4	BW was unable to agree the minutes from the last meeting in 2014 as they could not be found, due to the fact the previous Clerk had been unable to produce them. The Clerk proposed that he would continue to try and find a copy and once found would circulate them so that they could be agreed and signed off at the next PC meeting.	JL
5	Matters Arising – None	
6	<p>Chairman's Report</p> <p>The Chairman's report was read out. This year had been an relatively uneventful year.</p> <p>There had been no major planning applications.</p> <p>There had been 2 internments and 1 headstone erected in the Cemetery. Lionel Fisher had continued to maintain the Cemetery and had done a fantastic job. The PC had paid for fencing repairs around the Cemetery to prevent animals getting in and disturbing the plots.</p> <p>The PC had also paid for two benches, one placed in the Cemetery to replace one that had been vandalised and one in the village by the phone box for people waiting for the school bus and Call Connect. Both had been gratefully received by residents.</p> <p>A donation of £300 had been made to the Church to help with the renovation of the Church clock and the PC had received an invite to the dedication service in November.</p>	

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	<p>Again, the PC had paid for 2 skips throughout the year and both had been full to capacity. Any money raised from the scrap collected was now given back to the PC to help pay for the skip.</p> <p>The PC had continued to administer the maintenance of the village grass and the PC had taken the decision to retain them for the next financial year as Britten's had continued to do a fantastic job throughout the year.</p> <p>The previous Clerk Jo Withnall had stepped down as Parish Clerk and the old Clerk Jim Leach had agreed to take on the role again. The Chairman gave thanks for all the work Jo had done and welcomed Jim back to the Clerks role.</p> <p>A number of Highways faults had been reported to LCC and some had been rectified quickly, however the Chairman did say that some issues still remained unattended and would continue to get on to Highways although the new reporting procedure did not make this an easy task.</p> <p>No major crimes had been reported during the year although a few minor ones had.</p> <p>BW gave thanks to Vice Chairman JP for all his support. BW gave thanks to all Cllrs for their help & support for the past year. BW said he was sorry to see that Cllr John Smith was no longer on the PC and gave thanks for all his work whilst serving on the PC.</p> <p>The report was adopted and proposed by PM & seconded by BH.</p>	
6	<p>Finance Report</p> <p>Copies of the financial report were passed round. JP went through the report and answered any questions raised. There had been a number of differences from last year in income but some of this was down to items not being claimed such as the VAT refund. This will now be claimed this year and will show in next year's accounts. There were still funds in the bank and it was agreed that these were still in quite a healthy position.</p> <p>The Internal Audit will be carried out as soon as JP completes the necessary paperwork. JP asked JL to find copies of a number of receipts and pass them to him so he could complete the Internal Audit. BW will provide details of Cemetery receipts to JL so he could also pass these on to JP. JL said he would do this.</p>	<p>JL BW, JL</p>

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	<p>JP said a few cheque stubs were missing as a result of these being eaten by the previous Clerks dog. However he said he will be able to reconcile these with the bank statements.</p> <p>A notice will be put in the notice board to allow members of the public to inspect the accounts should they so wish.</p> <p>The accounts were adopted by PM and seconded by BH. The accounts will be approved and signed off by BW and JL before 8th June.</p>	
6	<p>AOB</p> <p>None</p>	
7	<p>There being no other business the meeting was closed at 7.40 pm.</p>	
8	<p>Date and time of next Annual Parish Meeting will be agreed at a later date but possibly will be 16th May 2016</p>	