

## Annual Parish Meeting

### Minutes from meeting held on 25<sup>th</sup> May 2016

**Present:**

Cllr Brian Wilkinson (BW)	Cllr Brynley Heaven (BH)	Cllr John Pickard (JP)
Cllr Peter Morris (PM)	Cllr Rachel Stevenson (RS)	Cllr Malcolm Dodds (MD)
Cllr Frances Cartwright (FC)		James Leach – Clerk (JL)
Press James Leach		

No members of the public were present.

Item	Notes	Action
1	The Chairman welcomed all present.	
2	Apologises – None received	
3	Members of Public – Rick Miller (RM)	
4	The minutes from the last APM were agreed and proposed by JP and seconded by BH	
5	Matters Arising – None	
6	<p>Chairman's Report</p> <p>The Chairman's report was read out.</p> <p>The Chairman thanked RS for becoming a Parish Councillor last year.</p> <p>This year had been an relatively uneventful year.</p> <p>There had been a few planning applications.</p> <p>There had been few internments in the Cemetery and as a result income from the Cemetery was considerably down. Lionel Fisher had continued to maintain the Cemetery and had done a fantastic job and BW thanked him for his hard work.</p> <p>Again, the PC had paid for 2 skips throughout the year and both had been full to capacity. Any money raised from the scrap collected was now given back to the PC to help pay for the skip. Due to added pressure on the PC Finances it is unsure whether the PC will be able to offer this service next year.</p> <p>The PC had continued to administer the maintenance of the village grass and the PC had taken the decision to retain them for the next financial year as Britten's had continued to</p>	

Item	Notes	Action
	<p>do a fantastic job throughout the year. However due to cutbacks from Lincolnshire PC this will mainly have to be funded by the PC next year.</p> <p>A number of Highways faults had been reported to LCC and some had been rectified quickly, however the Chairman did say that some issues still remained unattended and would continue to get on to Highways although the new reporting procedure did not make this an easy task.</p> <p>The PC had agreed to join the Aveland Ward Neighbourhood Plan. It was still early days and a final decision to remain etc would be made once more information was available.</p> <p>No major crimes had been reported during the year although a few minor ones had.</p> <p>BW gave thanks to Vice Chairman JP for all his support. BW gave thanks to all Cllrs for their help &amp; support for the past year. He also gave special thanks to JL for agreeing to take on the Clerks role for a second time and for all the support he had given the Chairman.</p> <p>The report was adopted and proposed by PM &amp; seconded by RS.</p>	
6	<p>Finance Report</p> <p>Copies of the financial report were passed round. JP went through the report and answered any questions raised. There had been a number of differences from last year and these were highlighted. The major difference was that income in general was down to the tune of about £2000. Two VAT refunds had been claimed as one had been missed the previous year. Income from the Cemetery was down and the PC had still not received payments for the grass cutting and footpath maintenance.</p> <p>A payment for scrap had not been banked aso JL said he will look into this.</p> <p>JL explained the issues with the non-payment for grass cutting and the public footpath and the issues for next year meaning considerably less income for next year.</p> <p>JL had had received notification about the increase in minimum wage and passed this to JP who will look into this and the possible knock on effect to the Clerks wages.</p> <p>There were still funds in the bank and it was agreed that</p>	<p>JL</p> <p>JP</p>

Item	Notes	Action
	<p>these were still in quite a healthy position.</p> <p>The Internal Audit will be carried out as soon as JP completes the necessary paperwork. JP asked JL to find copies of a number of receipts and pass them to him so he could complete the Internal Audit.</p> <p>A notice will be put in the notice board to allow members of the public to inspect the accounts should they so wish.</p> <p>The accounts were adopted by FC and seconded by BH. The accounts will be approved and signed off by BW and JL by the 10th of June.</p> <p>No questions were raised.</p>	<p>JL</p> <p>JL</p>
6	<p>AOB</p> <p>None</p>	
7	<p>There being no other business the meeting was closed at 7.40 pm.</p>	
8	<p>Date and time of next Annual Parish Meeting will be agreed at a later date.</p>	