

Annual Parish Meeting

Minutes from meeting held on 21st May 2018

Present:

Cllr Brian Wilkinson (BW)	Cllr Frances Cartwright (FC)	Cllr John Pickard (JP)
Cllr Peter Morris (PM1)	Cllr Rachel Stevenson (RS)	Malcolm Dodds (MD)
Brynley Heaven (BH)		James Leach – Clerk (JL)
Press James Leach		

No members of the public were present.

Item	Notes	Action
1	The Chairman welcomed all present.	
2	Apologises – Cllr Peter Moseley (PM2). Absent – Cllr Martin Hill (MH),	
3	Members of Public – none	
4	The minutes from the last APM were agreed and proposed by JP and seconded by PM1	
5	Matters Arising – JL had still not received copies of the last Chairman's report. BW will ensure JL gets a copy of this.	BW
6	<p>The Chairman's report was read out.</p> <p>The Chairman welcomed all present.</p> <p>This year had been a relatively uneventful year.</p> <p>There had been a few planning applications.</p> <p>There had been 4 internments and 2 headstone inscriptions in the Cemetery and as a result income from the Cemetery was considerably higher than last year. Lionel Fisher had continued to maintain the Cemetery and had done a fantastic job and BW again thanked him for his hard work.</p> <p>Again, the PC had paid for 2 skips throughout the year and both had been full to capacity. The PC continued to weigh in any scrap collected and this had helped towards the cost of the skips.</p> <p>There had been several Planning Applications throughout the year.</p> <p>The PC had continued to administer the maintenance of the village grass and the PC had taken the decision to retain Britten's for the next financial year as Britten's had continued</p>	

Item	Notes	Action
	<p>to do a fantastic job throughout the year. The PC will still fund this but as no help would be forthcoming from LCC the Precept had been increased to cover the cost.</p> <p>A number of Highways faults had been reported to LCC and a majority of these had been about pot holes. LCC had been extremely slow in rectifying these and a large number still remained un-repaired.</p> <p>No major crimes had been reported during the year although a few minor ones had.</p> <p>BW gave thanks to Vice Chairman JP for all his support. BW gave thanks to all Cllrs for their help & support for the past year. He also gave special thanks to JL for doing a sterling job as Parish Clerk.</p> <p>The report was adopted and proposed by FC & seconded by RS and the rest of the Councillors. JP expressed thanks to BW for again doing a fantastic job as Chairman. This was agreed by all.</p>	
6	<p>Finance Report</p> <p>Copies of the financial report were passed round. JP went through the report and answered any questions raised. There had been a number of differences from last year and these were highlighted. The major difference was that income in general was up and as a result the bank balance was up from £8000 last year to just over £10,000 this year. This was partly due to the precept being increased and Cemetery income being more. A VAT refund had been claimed. PM1 asked if JP was happy that the Precept had been increased. JP said he was and gave no reason as to why it should also be increased next year to cover the cost of the grass maintenance.</p> <p>The Internal Audit will be carried out in the next couple of weeks. JP had completed the necessary paperwork. JP will pass the relevant papers to JL for display in the notice board to allow members of the public to inspect the accounts should they so wish.</p> <p>The external Auditors used had changed this year and the return had to be done on line now. JP will do.</p> <p>JP read out the new Governance Statement and checked that the PC was compliant. He highlighted some changes had been introduced and made sure that the PC understood these changes. JP handed out copies to all Councillors so</p>	<p>JP</p> <p>JP</p>

Item	Notes	Action
	<p>they were familiar with these.</p> <p>The Finance report was adopted. Proposed PM1 and seconded by MD.</p> <p>These were then signed in accordance with the above at 7.25pm.</p> <p>The accounts were adopted by PM1 and seconded by RS. These were then signed off at 7.30pm. The accounts were approved and signed off by BW and JL.</p> <p>No questions were raised.</p> <p>BW thanked JP for his help as Vice Chairman.</p>	
6	<p>AOB</p> <p>None</p>	
7	<p>There being no other business the meeting was closed at 19.25PM.</p>	
8	<p>Date and time of next Annual Parish Meeting will be agreed at a later date.</p>	